COURSE PREREQUISITES

BACKGROUND INFORMATION

- Prerequisites are the background each faculty member determines is important for students to have before taking his or her course.

- The GSB uses the following four categories of prerequisites:
  - **Strict**
    - Required for students to bid for/enroll in the course.
    - Students cannot bid for the course, unless they have met the strict prerequisite(s) at the GSB.
  - **With permission**
    - Students must gain email consent of the instructor to bid for/enroll in the course.
  - **Restricted population** (for example, “Ph.D. students only”)
    - Only students within the designated population(s) may bid for/enroll in the course.
  - **Recommended**
    - Recommended background for students to bid for/enroll in the course.
    - Students are allowed to bid for the course, even if they have not met the recommended prerequisites at the GSB or through other avenues (prior academic background/ work experience).

- Course descriptions will specify strict, with permission or any restricted populations next to their prerequisites. If no notation is denoted for the prerequisite, then it is a recommended prerequisite.

- Some course descriptions may contain a combination of prerequisites. For example, “Bus 41000 (strict); Bus 35000”.

STRICT PREREQUISITE WAIVER REQUESTS

If you believe you have sufficient prior academic or professional background to bid for a course that has strict, with permission or restricted population prerequisites, then email the faculty member to request a prerequisite waiver.

*Note: If different faculty members teach the same numbered course (i.e. BUS 35000), then you must separately email each faculty member whose courses contains a strict prerequisite.*

Include this information in your email, and allow 2-3 days prior to a bidding deadline for a decision:

- Name
- UCID number
- Course number/section
- Rationale for requesting a prerequisite waiver

Do not email faculty members requesting the waiver of recommended prerequisites.

PREREQUISITE WAIVER APPROVALS

- The faculty member will email the Dean of Students Office (DSO) to override the prerequisites.
- During business hours, the DSO will input the override into the bidding system (ORB).
- You will receive an email from ORB, so you may then include the course in your bid.
- The override is effective for all sections of that faculty member’s course.
- The override is effective for all current and future rounds of bidding.