MANCHESTER BUSINESS SCHOOL FACTSHEET

Autumn 2015

Contact people: Janak Patel – MBA Centre Assistant (Outgoing MBS students)
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School address: Manchester Business School
MBA Centre
Booth Street West
Manchester
M15 6PB
ENGLAND, UK

WWW address: http://www.mbs.ac.uk/mba/full-time/structure-and-delivery/

General Programme information is available via this web address. Specific course information is provided using our Blackboard site soon after student registration and IT signup.

Accreditation: We are one of the few schools worldwide to gain the approval of all three MBA accrediting bodies, AACSB, AMBA, EQUIS.

Deadlines: End of May for Autumn Term Commencing 17 September and ending 27 November 2015

Required Documents: Completed Application Form, copy of undergraduate transcript, your CV/Resume (1 page max.), a brief biography, Accommodation Forms (if applicable), copy of TOEFL/IELTS score reports (if applicable).

Entry Requirements: Minimum of three years of work experience after graduation
A transcript of your undergraduate transcript
The above will be in addition to our existing entry requirements, namely: (i) being registered on an MBA programme at your home school, (ii) proof of English Language (IELTS or TOEFL) if applicable and (iii) a reasonable amount of work experience.

Study program: Autumn Term 2015

Students must take a minimum of 60 MBS credits (120 contact hours). They can choose from a wide range of electives and also the Entrepreneurship Project. In 2014 over 15 electives were offered to students. A list of electives is available on request.

Option to attend Summer courses worth 30 credits. Contact us directly for further details – lynne.mccormack@mbs.ac.uk

Courses: Exchange Students will take Elective courses and projects alongside our 2nd year MBA students from the Full-time MBA Programmes.

We have specialist electives comparable to our programme structure in the following areas; Finance, Entrepreneurship, Marketing, Venture Capital and many more. For further information go to:
Language of Instruction: English is the language of instruction.

Language requirement: English. The MBA Programme requires a very high standard of English language competence in oral and written communication skills. All students must hold a relevant IELTS/TOEFL report if applicable OR have studied in English for the duration of their studies.

Full-time Workload: Elective courses or projects are either 15 or 30 MBS credits. Each 15 credit course is weighted at 30 hours teaching. Additionally, we estimate approx. 3 hours self-study time for each hour spent in the classroom. The choice of electives is student-led and the School reserves the right not to run a particular elective if there is insufficient demand. Some electives may also specify maximum numbers. Early registration is recommended, although this does not guarantee a place on the course.

Learning Expectations: Classes are assessed by various methods, including cases, exams, group work (reports/presentations), peer assessment and individual work.

Grading: All courses are graded out of 100%. A minimum score of 50% is required in order to pass at the MBA level.

Exams: Exams are not required for all courses. Assessment methods can be found under the individual course outlines. It is mandatory for students to be available and on-campus in Manchester up until the end of the course to avoid missing exam dates or further group work for specific courses. Further information is available upon registration.

Term Dates for 2015 Autumn 2015 – 17 September until Friday 27 November 2015

It is recommended that students should arrive up to one week prior to classes to arrange accommodation.

Summer programs or short-term programs Summer programme information can be found on our website: http://www.mbs.ac.uk/executive-education/programmes/core-programmes/leadership/european-summer.aspx

Accommodation & Living Expenses: Incoming exchange students are encouraged to connect with current students to arrange shared accommodation. We would also recommend that incoming students consider privately let accommodation. It is often helpful to share with a fellow exchange student to keep the cost down. Average cost for privately let 2 bedroom city centre apartment £700 (£350 between 2 people) per month inclusive utility bills.

You should be aware that as an exchange student you are liable to pay Council Tax in privately rented accommodation and this can range from £80-£100 per calendar month depending on the type of accommodation and location.

Academic Expenses: Textbooks will be recommended for elective courses. It is possible to loan these through our library services, however, in most cases you will be required to purchase 1 book. The average cost per term is between £50-£130.

Health insurance: It is recommended that all students register with a Doctor during their stay in Manchester. Dental requirements can be met via the local Dentist Hospital in Central Manchester. Details of local practices can be found via the National Health Service (NHS) website: http://www.nhs.uk/Pages/HomePage.aspx Exchange students may be asked to pay a fee of £35.00 to register with a Doctor and an additional £35.00 for each subsequent visit. It is recommended that Exchange Students arrange private Health Insurance for the duration of their stay in the UK. Emergency medical treatment is provided free from the local hospital.
Visa Requirements: Students attending a course of less than 6 months should apply for a Student Visitor Visa. Please check if you require a visa on the UKVI website at https://www.gov.uk/government/organisations/uk-visas-and-immigration. Please make sure you meet all the entry requirements before applying. We have dedicated professionals who can assist you with Immigration questions and you can contact them at iat@manchester.ac.uk. Students planning on travelling to Europe during their stay in the UK should check the regulations for Schengen Visas BEFORE travelling to Manchester. Students seeking immigration advice can contact our Immigration Advice Team at iat@manchester.ac.uk.

We will provide all students with an official acceptance letter to assist their application for a student visa and entry to the UK.

Facilities: Exchange students will be given an MBS email address, have full access to the MBA Computer Lab 24 hours/7 days a week as well as the University Libraries. Use of syndicate rooms for self/group study. Hire of AV & IT equipment for presentations. Sports Facilities are available off campus for an additional fee. Student discounts apply. Student discount card ISIC offers great saving for students whilst in the UK - http://www.isic.org/

Student Services: Many cultural events will take place in addition to the normal social life in a vibrant City like Manchester. For more information on Manchester go to: http://www.visitmanchester.com

The International Society is highly recommended for all our international students and offers the chance to join organised events and trips at a discounted rate. Membership is FREE for visiting exchange students. For further information please visit: http://www.manchester.ac.uk/study/international/

Internships: Internships are not available to Exchange Students.

Postgraduate Careers Services Postgraduate Career Events, Career Tools, Advisers are available to incoming exchange students. For further details please go to the PCS web pages: http://www.mbs.ac.uk/mba/full-time/career-development/career-management-services.aspx

Alumni Services: Manchester Business School’s Alumni Network gives our School a truly global reach. 50,000 alumni are based in over 169 countries worldwide. All exchange students will join our alumni community upon graduation at their home School. Students are required to complete some forms to complete this process. For further details please go to: http://www.alumni.mbs.ac.uk/?_ga=1.129819022.386468991.1423566790

Support Services: We provide support to all exchange students on issues such as travelling to Manchester, finding accommodation, selecting courses, receiving academic support and most importantly how to enjoy the experience! Our dedicated MBA Centre Team can offer help and advice on a whole variety of student issues whilst the student is resident in the UK.

Info Dissemination: How is exchange information from your school disseminated?

Web: NO  Email: YES  Mail: NO